



MALEK ALGHARABLI

ACCOUNTANT

CONTACT



0795044692



malekalgharabli98@gmail.com



Jordan – Amman



7 – July – 1998



Jordanian

GENERAL SKILLS

- ❖ Microsoft Office .
- ❖ Typing on computer skills .
- ❖ E – mails and Social media .
- ❖ Communication skills .
- ❖ Flexibility .
- ❖ Leadership .
- ❖ Creativity .
- ❖ Solving Problems .
- ❖ Analyzing skills .
- ❖ Work under pressure .
- ❖ Thinking out of box .

LANGUAGES

- ❖ Arabic : Native .
- ❖ English : Good .

ABOUT ME

I am looking forward to get a proper chance to polish and improve my high abilities and skills to serve my organization , I have the skills that qualify me to become a well-deserved person , such as strength of character , balance , decision - making , integrity and attention to the smallest details . There is no doubt that I will be a great addition to my organization to make it better and stronger.

EDUCATION

Bachelor's Degree in Accounting .

- ❖ Zarqa Private University .
- ❖ Grade : 80.2% , Very Good .
- ❖ Duration : 2018 – 2022 .

PROFESSIONAL EXPERIENCE

Ibn Al – Haytham Hospital .

- ❖ Position : Internal Auditor .
- ❖ Duration : May 2023 – current .

Abu Sheikha Exchange Company .

- ❖ Position : Teller
- ❖ Duration : January 2023 – April 2023 .

Millennium Company for Tax and Accounting Service .

- ❖ Position : Accountant .
- ❖ Duration : October 2022 – December 2022 .

COURSES

- ❖ Professional Cost Accountant Cours (10 Hours) .
- ❖ Advanced Banking Credit Cours (10 Hours) .
- ❖ Social Customer Relationship Management Cours (10 Hours) .
- ❖ Youth Empowerment Program at Jordanian Universities (10 Hours) .